

Solid Waste Disposal & Recyclable Materials Processing Authority Meeting
Executive Committee Meeting
January 12, 2024 11:00 AM – 1:00 PM
Copper City City Hall
9090 SW 50th Place
Cooper City, Florida 33328
MINUTES

The meeting was called to order, roll call was taken and a quorum was established.

Vice Chair Furr made a motion to approve the 12-18-23 minutes, seconded by Member Shuham. A voice vote was called and the motion passed unanimously.

The meeting continued with public comment.

SCS Engineers provided an update on the Waste Generation Study.

The committee discussed the Executive Director search and reviewed the Executive Director job brochure provided by GovHR. The committee requested the description be more aligned with the SWA mission statement.

The committee reviewed the RFP scope of work draft recommended by the TAC. The committee made some changes to the draft for legal counsel to include. Member Shuham made a motion to approve the draft with the proposed revisions and Member Villalobos seconded the motion. A roll call vote was called and the motion passed unanimously.

The committee reviewed the full RFP for the Master Plan Scope of Work. Member Dunn made a motion, seconded by Member Breitkreuz to revise the points as follows:

1. Ability of Professional Personnel: (Maximum 30 Points)
2. Project Approach: (Maximum 25 Points)
3. Past Performance: (Maximum 30 Points)
4. Workload of the Firm: (Maximum Points 15)

A voice vote was called and the motion passed unanimously. The committee decided there would be no protest option, the negotiating committee would be the Chair and Vice Chair, the emails would be directed to Broward League of Cities, the timeline would be 30 days, the question period would be 10 days. Member Shuham made a motion to approve the RFP with those changes and it was seconded by Member Dunn. A voice vote was called and the motion passed unanimously.

The committee reviewed the agreement with Broward County regarding the Authority accounts. Member Shuham made a motion to approve the agreement which was seconded by Member Vice Chair Furr. A voice vote was called and the motion passed unanimously.

The authority action steps update was provided.

The meeting adjourned.