



BERTHA W. HENRY, County Administrator

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July 26, 2019

Chief Constance Stanley  
President, Police Chief's Association  
City of Lauderhill Police Department  
6279 West Oakland Park Blvd.  
Lauderhill, FL 33313

Chief Anthony Rosa  
Chair, Operational Review Team  
City of Sunrise Police Department  
10440 West Oakland Park Boulevard  
Sunrise, FL 33351

**RE: Follow-up on Meeting with Commissioner Nan Rich regarding Regional E911 Communications System**

Dear Chief Stanley and Chief Rosa:

Please allow this letter to serve as a follow-up to our meeting with Commissioner Rich. Once again, I thought the meeting was both positive and productive. I have moved forward on several of my commitments and need your approval to move forward on others as discussed below:

From our meeting:

- **Re-creation of the Radio Governance Committee** - The charter and guidelines are being drafted for review and approval by the committee membership. The proposed chair for this committee is Susan Lowe who has extensive background with over 21 years in public safety dispatch operations at BSO and Miami-Dade County. If you have any concerns regarding Ms. Lowe serving as chair, please let me know. The first meeting is anticipated to take place in August.
- **Modification to Rules of Engagement for the Operational Review Team (ORT)** – During the meeting, Chief Rosa mentioned a potential procedural change related to the ORT. If I understood the Chief correctly, he would seek to have the appropriate governance subcommittee (Law Records, Fire Records, CAD, and/or Radio) vet any ORT proposed changes to the system prior to deliberation by the ORT. If this is still your intent, please affirm so the governance subcommittees can begin to incorporate this procedural change into their protocols and practice. Might I also suggest, if this change is made, that the ORT meetings be moved to quarterly, subject to an emergency, to allow time for the governance subcommittees to agenda, vet and act on the issues brought forward for its recommendations.

- **Liaison with ORT** - Tracy Jackson, Director of Regional Emergency Services and Communications, and I have agreed that it is important that he remain engaged with the ORT. As committed, a backup will be assigned so we are assured of coverage in the event he is unavailable.
- **ORT versus the role of Office of Regional Communications and Technology (ORCAT)** - The recommendation from Fitch and Associates, based on his interviews with police and fire chiefs, was that ORCAT “stand down” with any active role involving the ORT. In an effort to clarify this role for all involved, I am proposing that ORCAT distribute the agenda developed and approved by the chair. The agenda format used by the governance subcommittees is attached as an exhibit to this letter. If it meets with your approval, we will proceed with using it as a template. Second, ORCAT will prepare draft minutes to be approved by the chair and finally, ORCAT will respond to any inquiries that have been requested as part of the agenda or made in writing in advance of the meeting to assure the team is adequately prepared. Notwithstanding the above, Mr. Jackson will be prepared to give a high-level summary of ORCAT’s activities subsequent to the last meeting.
- **Discussion- City/County Participation Agreements/RILAs and Role Definitions** - The Regional System is designed to give each member a voice in the system; and, as changes are made, a voice in how those changes are implemented. A subcommittee of city managers will be meeting to revisit and clarify, where appropriate, any proposed changes to the agreements above. The subcommittee will be meeting in August, one of which will include the Sheriff and a representative of the Police and Fire Chief’s Association. It is further anticipated that the subcommittee will take its recommendations to the full BCCMA sometime in September.

In closing, I have asked my assistant Daphne Sewell, to establish a quick conference call to discuss the contents of the letter as some are action items in which I seek clarification or your approval. Once again, thank you for the meeting and if you have any questions, please do not hesitate to call me.

Sincerely,

  
Bertha Henry  
County Administrator

Attachment

cc: Commissioner Nan Rich  
Alphonso Jefferson, Assistant County Administrator  
Tracy Jackson, Director, Regional Emergency Services and Communication

# **Regional Radio Governance Board**

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## **Meeting Agenda**

DATE/TIME:

LOCATION:

### **Board Goals and Objectives**

**Chair:**

**Voting/Alternate Members**

**General Meeting Notes**

**Scheduled Items Requiring Vote**

**Supplementary Items Requiring Vote**

**Announcements**

**Open Discussion**

**Meeting Adjourned**